

Work Experience Safeguarding Risk Assessment

This assessment must be conducted with HR, the Work Experience Supervisor and/or Head of Department and the school. This assessment relates to Work Experience of students who are adults at risk/vulnerable adults (the terms mean the same). *An adult at risk is any person who is aged 18years or over and at risk of abuse or neglect because of their needs for care and or support* (NHS England website).

Name of Work Experience Supervisor:	
Department:	
Name of Student:	
Address of student:	
Email address of student	
Phone number of student:	
Name of emergency contact person Phone number of emergency contact person Email address of emergency contact person	
Name of second emergency contact person Phone number of second emergency contact person Email address of second emergency contact person	
Are there any health concerns that will impact upon the student's ability to carry out Work Experience in the requested Department? Please provide details.	

Are there any special needs that the student has that the Cathedral should be aware of?
Examples might relate to diet, physical disability or learning difficulty. Please provide details.

--	--

Are there any adult protection or safeguarding concerns that the Cathedral needs to be made aware of? Examples might relate to restricted contact with named persons, concerns about gang or criminal exploitation, or sexual exploitation.

Please give details.

--	--

Does the Cathedral Safeguarding Officer need to be consulted/informed?

Date Work Experience will start:	
Date Work Experience will end:	
Date of halfway review (to be agreed at the assessment meeting):	

Name of St Pauls staff member completing this assessment.....

Signature of St Pauls staff member completing this assessment.....

Name of HR staff member present at meeting.....

Signature of Work Experience student.....

Reviewed June 2022