



Friends of St Paul's Cathedral

Report and Accounts
for the year ended 31 December 2010

Registered Charity No. 261905

Friends of St Paul's Cathedral

Report and Accounts for the year ended 31 December 2010

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Friends of St Paul's Cathedral

Reference and Administration Details

<i>Registered Charity Name</i>	Friends of St Paul's Cathedral,
<i>Charity Number</i>	261905
<i>Charity Correspondent</i>	Mr Roger Walkinton (from 1 January 2011), Friends' Secretary The Chapter House, St Paul's Churchyard, London EC4M 8AD
<i>Telephone</i>	0207 246 8333
<i>Fax</i>	0207 248 3104
<i>Email</i>	friendsofstpauls@stpaulscathedral.org.uk
<i>Website</i>	www.stpauls.co.uk
<i>Patron</i>	Her Royal Highness The Duchess of Gloucester GCVO
<i>Presidents</i>	The Lord Bishop of London and The Lord Mayor of London
<i>Chairman</i>	The Dean of St Paul's, The Right Reverend Graeme Knowles
<i>Vice Chairman</i>	The Right Reverend Michael Colclough
<i>Honorary Treasurer</i>	The Registrar of St Paul's: Nicholas Cottam CB, OBE
<i>Secretary</i>	Mr Patrick Wilkins (until 31 December 2010)
<i>Council</i>	<i>Appointed by the Dean and Chapter</i> Mr Raymond Jewkes, appointed 7 July 2010 Miss Jackie Ross, appointed 7 July 2010 Mr Ian Woodall <i>Retired</i> Mr Christopher Allen, retired 7 July 2010 Mrs Janet Payne, retired 7 July 2010 <i>Elected by the Annual General Meeting</i> Mr Robert Aldous Mrs Maureen Bonnano-Smith, elected 7 July 2010 Mr Patrick Buckingham, elected 7 July 2010 Mr Bruce Clarke, resigned 2010 Mr Peter Davis Mrs Eileen Woods <i>Retired</i> Mr Michael Jones, retired 7 July 2010 Mrs Ann Tomlin, retired 7 July 2010

Friends of St Paul's Cathedral

Reference and Administration Details continued

Honorary Independent Examiners

Mr Timothy Alston MBE, FCA
Mr Michael Osborn ACA, ATII
Mr Peter Robertson BA(Hons),FSCA,FFA

Honorary Legal Adviser

Mr Owen Carew-Jones
Winckworth Sherwood, Minerva House, 5 Montague Close, London SE1 9BB

Bankers

NatWest plc
Juxon House, 98 St Paul's Churchyard, London EC4M 8BU

Investment Manager

CCLA Investment Management Limited
80 Cheapside, London EC2V 6DZ

Friends of St Paul's Cathedral

Report of Council for the year ended 31 December 2010

Council present their annual report and the financial statements for the year ended 31 December 2010.

History of the Friends of St Paul's

A Cathedral dedicated to St Paul has overlooked the City of London since 604 AD and is the fourth to occupy this site. It was designed by Sir Christopher Wren, and built between 1675 and 1710 after the 1666 Great Fire had destroyed its predecessor.

When raids on London began during World War I, a group of men and women who loved the current Cathedral formed the St Paul's Fire Watch to patrol the building. They re-formed during World War II, inviting their friends and families to join them to guard the Cathedral each night. The Watch was disbanded at the end of the war. The Friends of St Paul's took root from the Watch and was formally founded on Tuesday 29 April 1952 with 84 founder members. The Friends' first Festival Service on 29 May 1953 was attended by HM The Queen Mother who was Patron from 1952 to 2002, succeeded by HRH The Duchess of Gloucester GCVO.

Objects and Activities

The Friends of St Paul's have the twin aims of fellowship and fundraising and exist to promote the work of the Cathedral through prayer and support often in both time and money.

Its objects include contributing to the preservation of the fabric of St Paul's Cathedral; the maintenance of the Cathedral and its buildings; the ornaments and furnishings; the services held in the Cathedral; the musical foundation and the library.

Council aims to achieve these objects by promoting Friendship of the Cathedral, mailing the *Dome* magazine, organising activities and events for supporters, and making financial grants to the Dean and Chapter.

There are some 3,000 Friends, three quarters of them living in the United Kingdom, who provide both financial and practical support. St Paul's receives little regular or significant funding from the state, but the cost of maintaining it is very great. Contributions from Friends - now, or through a gift in a Will - are most gratefully received by Dean and Chapter.

The Cathedral holds an annual one-day Friends' Festival that includes the Annual General Meeting as well as a choral evensong and chorister recital, usually in the presence of the Patron, which is open to all members of the public, free of charge.

Friends benefit from free access to the Cathedral, a ten per cent discount in the Cathedral shop, reserved seats by application for certain Cathedral events, and an annual magazine of news about the Cathedral and its work. From time to time, there are also opportunities to enjoy social activities such as suppers, city walks, and visits to places of interest, at additional cost.

Structure, Governance and Management

On 4 January 1971 Friends of St Paul's Cathedral was registered with the Charity Commission, and its Governing Document was established on 20 October 1971 by a Scheme of the Charity Commission.

Friends of St Paul's Cathedral

Report of Council for the year ended 31 December 2010 continued

The Scheme of the Charity Commission provides that the affairs of the Friends shall be regulated by a Council constituted by the Dean and Chapter. The Council as Trustees are responsible under the Governing Document for controlling the management and administration of the Friends.

The Dean and Chapter have resolved that Council shall consist of two members of the Chapter, one of whom will be Chairman and the other Vice Chairman, the Registrar who will be Treasurer, and not more than nine members of the Friends of whom three will be appointed by the Dean and Chapter, and six will be elected at the Annual General Meeting.

Council meets three times a year, and the names of those serving are given on page 2. Except for the remuneration referred to in note 6 to the financial statements, members of Council give their time voluntarily, and receive no remuneration or other benefits.

During each year the Council examines the risks that the Charity faces and identifies, reviews and monitors the strategic, business and operational risks to which it is exposed. This structure and process will continue to be examined to ensure it remains effective.

Achievements and Performance

During the year the sad personal circumstances of the Secretary prevented the usual publications and outings, though the Dean as Chairman kept the c3,000 Friends informed of the situation and the Friends Festival and Advent events went ahead as always. At the supper after the Advent Service, presentations and expression of gratitude were extended to Patrick Wilkins for his long service as Secretary to the Friends since 2002. Meanwhile, the Friends continued its monetary and practical support of the Dean and Chapter, and the work and mission of the Cathedral.

Financial Review, Reserves and Investment Policies

The financial results are set out on pages 10 to 14.

Net Incoming Resources and Funds

Net incoming resources for the year were £370,096 after including legacies of £405,000 (2009 outgoing resources of £30,511 after including legacies of £5,305). Funds amounted to £903,260 at 31 December 2010 (£533,164 at 31 December 2009).

Voluntary Income

The level of voluntary income including legacies was £457,119 (2009 £77,014). The difference between the two years can be largely attributed to two legacies received during 2010; £355,000 from the estate of Margaret Planner and £50,000 from the estate of Christopher Noel Stokes.

Considerable time and resources continue to be freely given by so many Friends. Through their dedicated commitment to this great Cathedral of St Paul they provide invaluable help, support and advice, whilst performing a huge amount of work and activity behind the scenes.

Friends of St Paul's Cathedral

Report of Council for the year ended 31 December 2010 continued

Grants awarded to the Dean and Chapter

Allocations of £70,000 for the temporary North Portico Ramp, £10,000 for Dome Dais furniture and up to £41,000 for the online Wren archive (other funds secured from trusts reduced the need to call upon this to just £850) were authorised by Council.

During the year, a partial claim against the North Portico Ramp allocation of £43,207 was received and paid to the Dean & Chapter.

Grants payable to the Dean and Chapter from previous years, but not claimed at the balance sheet date, amounted to £55,273 (£67,870 at 31 December 2009).

From time to time, Dean & Chapter request financial support for specific projects. After approval and when the Cathedral has incurred the specific approved expenditure, grants are disbursed on the formal application of the Dean and Chapter. In this connection reference should be made to the policies on reserves and investment which follow.

Reserves Policy

Council acknowledges that funds raised should generally be expended as soon as possible on the objects of the Friends.

However, Council recognises that many projects involve the expenditure of large sums, the funding of which can only be met by the accumulation of income over a period and therefore, from time to time, the balance of the funds will be allowed to increase to provide such sums.

Investment Policy

Accordingly, the funds held by the Friends are essentially of a short term nature, held available to meet appropriate requests from the Dean and Chapter.

Therefore the policy, which is reviewed by Council each year, is for these funds to be invested on short term deposit with the Central Board of Finance of the Church of England, who have adopted an ethical investment policy consistent with the Friends' objectives.

Five Year Financial Summary

<i>Financial Year End</i>	<i>Income</i>	<i>Expenditure</i>	<i>Surplus/(Deficit)</i>	<i>Total Funds</i>
	£	£	£	£
31 December 2006	114,386	99,329	15,057	261,144
31 December 2007	454,465	86,666	367,799	628,943
31 December 2008	135,158	200,426	(65,268)	563,675
31 December 2009	103,111	133,622	(30,511)	533,164
31 December 2010	475,753	105,657	370,096	903,260

Friends of St Paul's Cathedral

Report of Council for the year ended 31 December 2010 continued

Future Plans

Council will continue to encourage Friends in their support of Cathedral activities. It will also, as it has in the past, continue to provide funds for specific projects or in general financial support.

Statement of Council's Responsibilities

Charity law requires Council as Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the Charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Joint Honorary Independent Examiners

It was with deep regret that Council learnt that Peter Robinson had passed away and it sends his family its sincere condolences and prayers. Peter had been an honorary independent examiner for eleven years of accounts and was known for his integrity and enthusiasm for the Cathedral. Mr Timothy Alston and Mr Michael Osborn are willing to continue as Independent Examiners, and Council recommend they be re-appointed.

Conclusion

Council express sincere appreciation to all members of the Friends of St Paul's for their loyalty, support and encouragement.

Grateful thanks are also conveyed to the Friends' Secretary and Independent Examiners for their invaluable work and commitment on the Friends' behalf.

By order of the Council



Roger Walkinton

Secretary

30 June 2011

Friends of St Paul's Cathedral

Independent Examiners' Report

To the Trustees of the Friends of St Paul's Cathedral

We report on the accounts of the Trust for the year ended 31 December 2010, which are set out on pages 10 to 14.

Respective Responsibilities of Trustees and Examiners

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 43 of the Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act); and
- to state whether particular matters have come to our attention.

Basis of Independent Examiners' Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the accounts.

TJA 30/6/2011

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Friends of St Paul's Cathedral

Independent Examiners' Report

To the Trustees of the Friends of St Paul's Cathedral continued

Independent Examiners' Statement

In the course of our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Approved by the Independent Examiners on 30 June 2011



Timothy J Alston MBE, FCA
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Prior's Hill Road
Aldeburgh
Suffolk IP15 5EP



Michael V I Osborn ACA, ATII
10 Hollycroft Close
South Croydon
Surrey CR2 7FE

Friends of St Paul's Cathedral

Statement of Financial Activities for the year ended 31 December 2010

	Notes	2010 £	2009 £
Incoming Resources			
Incoming resources from generated funds			
Voluntary Income			
Subscriptions		50,974	46,812
Donations		8,597	14,190
Income Tax Recovered		-	10,707
Legacies		405,000	5,305
		<u>464,571</u>	<u>77,014</u>
Investment Income - Interest		2,959	7,777
Incoming resources from charitable activities		8,223	17,228
Sundry Income		-	1,092
Total Incoming Resources		<u>475,753</u>	<u>103,111</u>
Resources Expended			
Charitable Activities			
Grants to Dean & Chapter	4	43,207	43,000
Events & Activities		10,219	13,824
Dome Magazine		-	7,656
Gallery Newsletters		-	3,165
		<u>53,426</u>	<u>67,645</u>
Governance Costs			
Employee Costs	5	38,922	45,583
Consultancy Services	6	11,250	15,000
Administration		1,932	3,410
Accountancy & Tax Services	6	-	1,400
Depreciation	7	127	584
		<u>52,231</u>	<u>65,977</u>
Total Resources Expended		<u>105,657</u>	<u>133,622</u>
Net Incoming/(Outgoing) Resources		<u>370,096</u>	<u>(30,511)</u>
Funds brought forward		533,164	563,675
Funds carried forward		<u>903,260</u>	<u>533,164</u>

TJC. 30/6/2011

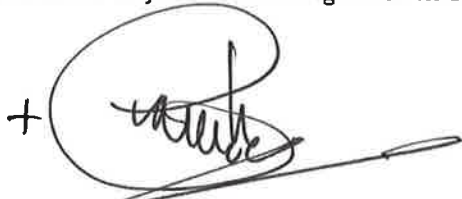


Friends of St Paul's Cathedral

Balance Sheet as at 31 December 2010

	Notes	2010 £	2009 £
Fixed Assets			
Tangible Assets	7	381	-
Current Assets			
Income Tax		-	2,358
CBF Deposit Account		941,121	583,163
Cash at bank and in hand		30,934	42,586
		<u>972,055</u>	<u>628,107</u>
Current Liabilities			
Accruals		6,175	22,197
Creditors	8	590	4,860
Dean & Chapter		7,138	16
		<u>13,903</u>	<u>27,073</u>
Net Current Assets		<u>958,152</u>	<u>601,034</u>
Total Assets less Current Liabilities		958,533	601,034
Grants Payable to Dean & Chapter	9	55,273	67,870
Net Assets		<u>903,260</u>	<u>533,164</u>
Financed by			
Unrestricted Funds Brought Forward		533,164	563,675
Surplus/(Deficiency) for the year		370,096	(30,511)
Total Funds	10	<u>903,260</u>	<u>533,164</u>

The financial statements on pages 10 to 14 were approved by Council on 30 June 2011 and signed on its behalf by:



The Right Reverend Graeme Knowles
Chairman



Nicholas Cottam CB, OBE
Honorary Treasurer

TJA: 30/6/2011



Friends of St Paul's Cathedral

Notes to the Financial Statements for the year ended 31 December 2010

1. Basis of preparation

The accounts have been prepared on the basis of historical cost. The accounts are in accordance with applicable accounting standards, the Charities Statement of Recommended Practice 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.

2. Accounting policies

Incoming Resources

Where incoming resources have related expenditure (as with events, activities and merchandise) the incoming resources and related expenditure are reported gross.

Income from subscriptions, donations, events and activities, and merchandise sales are recorded on receipt.

Legacies are accounted for when they become due and are included as debtors:

- where there is certainty of entitlement;
- any pre-conditions have been complied with;
- it is reasonably certain that the legacy will be received within a reasonable time span;
- the amount receivable can be reliably measured.

Income tax recoverable is included at the same time as the income to which it relates adjusted for administrative delays as necessary.

Investment income is included when receivable.

Gifts in kind are accounted for at a reasonable estimate of their value or the amount actually realised.

Donated services and facilities are only included in incoming resources (with an equivalent amount in resources expended) where the benefit is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value of the service or facility received.

The value of voluntary help received is not quantified and not included.

Expenditure and Liabilities

Expenditure, including irrecoverable value added tax, is included on an accruals basis.

Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.

Current liabilities, being those payable within one year of the balance sheet date, are separately disclosed from non-current liabilities.

Grants awarded to the Dean and Chapter are recorded as soon as Council has made unconditional commitments to pay the grants.

TJR, 30/6/2011



Governance costs include the costs of the preparation of statutory and management accounts, accounts supervision, tax services, Council meetings and advice on governance or constitutional matters.

Assets

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value on receipt, and depreciation is provided at 25% per annum on net book value. Other items are expensed on acquisition.

Unrestricted Funds

Unrestricted funds comprise funds that are not subject to any restrictions regarding their use, and are available for any charitable purpose of the Friends.

3. Taxation

Friends of St Paul's Cathedral is a registered charity, and is exempt from tax on its income and gains where they are applied for charitable purposes.

4. Grants awarded to the Dean and Chapter

During 2010 three additional grant offers were made to the Dean & Chapter compared with two in 2009. The following list shows the finalised amounts allocated to each project.

Grant awards are conditional and recognised as contingent liabilities. Consequently they are included in the Statement of Financial Activities once such conditions are fulfilled. Such grant awards are noted as a commitment in the notes to the accounts but not accrued as expenditure.

	2010	2009
	£	£
North Portico Ramp	70,000	-
Dome Dais Furniture	10,000	-
Wren Archive Online	850	-
St Paul's Before Wren	-	10,000
Vestments	-	33,000
	<u>80,850</u>	<u>43,000</u>

5. Employee Costs

During 2010 the office was staffed by a temporary agency employee while there was one full time paid employee during 2009.

6. Related party transactions

The Friends' Secretary was paid £11,250 (2009 £15,000) for consultancy services, while there were no replacement costs for the Assistant Treasurer following his resignation in 2009 (2009 £1,400) for accountancy and tax services.

No other Trustees were paid remuneration or expenses during 2010 and 2009.

TJA 30/6/2011



7. Tangible Fixed Assets

	Cost	Depreciation	Net
1 January 2010	-	-	-
Additions in the Year	508	127	381
Written off in the Year	-	-	-
Balance 31 December 2010	<u>508</u>	<u>127</u>	<u>381</u>

8. Creditors: amounts falling due within one year

	2010	2009
	£	£
Trade Creditors	-	4,255
Income Received in Advance	35	-
Refunds Due	555	605
	<u>590</u>	<u>4,860</u>

9. Grants payable to the Dean and Chapter not yet claimed

	2010	2009
	£	£
Lantern Staircase	12,273	24,870
St Paul's Before Wren	10,000	10,000
Vestments	33,000	33,000
	<u>55,273</u>	<u>67,870</u>

10. Unrestricted Funds

The unrestricted funds of £903,260 at 31 December 2010 (£533,164 at 31 December 2009) represent the unexpended resources held within the fund, being its assets less liabilities.

TJA 30/6/2011

